

EXECUTIVE VACANCY

Suitably qualified and experienced Namibian candidates are hereby invited to apply for the following role.

CHIEF EXECUTIVE OFFICER /PRINCIPAL OFFICER

(5-year contract)

The Government Institutions Pension Fund (GIPF) is a statutory pension fund, established at the end of 1989, with the purpose of providing pension and other related benefits, to civil servants as well as employees of institutions established by Acts of Parliament such as state-owned enterprises and mission hospitals in Namibia.

As a professionally managed pension fund, GIPF continues to strive to be a leading pension fund and a model corporate citizen in Namibia.

GIPF is one of only a few fully funded pension funds in Africa that has built up enough funds to cover its liabilities.

GIPF embraces its corporate values of teamwork, service excellence and integrity and demonstrates it through the member-centric culture and the delivery of the highest quality of service. Transparency and accountability are at the core of its business.

Primary purpose of the role

The CEO/Principal Officer shall ensure the sound governance and management of GIPF in accordance with the laws applicable to retirement funds in Namibia, the Funds Rules and Board of Trustees resolutions.

The CEO/Principal Officer is also responsible for the day-to-day running and administration of the Fund.

The CEO/Principal Officer shall provide strategic leadership to the Fund and to ensure that it is managed in a financially sound, efficient and operationally effective manner, and in doing so, maximising members benefits and strategic imperative achievement as well as addressing stakeholder interests.

Key Performance Areas

1. Ensure the sound governance and management of the Fund.
2. Align the GIPF Strategy to National Policies and Priorities (Namibian Legislation, Vision 2030 and National Development Goals)
3. Maintain the Fund's solvency level as per the funding policy
4. Maintain strategic stakeholder relations
5. Deliver GIPF organisational transformation in line with the Fund's strategic vision
6. Provide strategic leadership to the GIPF Executive Management and staff
7. Ensure the Fund develops and executes a corporate strategy linked to the Fund's mandate and vision
8. Ensure efficient Benefits Administration and Operations
9. Ensure Risk Management and Corporate Governance
10. Innovation research & training
11. Diversity, equity and inclusion



GIPF

Government Institutions
Pension Fund

To guard, and to grow.

Job Specifications / Key Requirements

Minimum Educational Qualification (NQF Level)

A Master's Degree in Business Administration or Business Management / Strategic Management/Finance/Leadership or any NQF 9 or NQF 10 qualification in a related field

Minimum Experience Required

A minimum of 10 years related experience at Strategic Leadership and Executive Management level and a minimum of 10 years' experience in a financial environment

Special Requirements / Certifications

The following will be an added advantage:
· a Chartered Financial Analyst certification.
· a Chartered Accountant qualification.
· an Actuarial Science background.

Candidates from designated groups in terms of the Affirmative Action (Employment) Act, Act 29 of 1998 particularly women & persons living with disabilities, are encouraged to apply.

CLOSING DATE: Friday, 27 January 2023 at 17h00

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EMPLOYMENT
RECRUITMENT SPECIALISTS

This recruitment is managed by Elite Employment. Please apply by visiting the following website www.eliteemployment.com.na or <http://nieis.namibiaatwork.gov.na> and upload your application to the position.

For any question or enquiries, please contact

Yvonne Le Roux (Executive Recruitment Specialist)

Email address: yvonne@eliteemployment.com.na

Office phone number: +264-61-234151

Any applications sent to GIPF directly will NOT be considered.

Only shortlisted candidates will be contacted.

Visit: www.gipf.com.na **Email:** info@gipf.com.na

