

**RE-ADVERTISEMENT**  
**BID GIPF RFP 004/2023**  
**DELIVERY AND IMPLEMENTATION OF AN**  
**INTEGRATED PENSION ADMINISTRATION SYSTEM**



The Government Institutions Pension Fund (“GIPF”) is a defined benefit pension fund administering pension benefits to approximately 101 762 active members and about 48 318 annuitants. The GIPF’s mission is to safeguard and grow the Fund for the benefit of its stakeholders and Namibia.

The GIPF requires that its business processes and systems be streamlined, including implementing innovative ways to ensure excellent service delivery to its members and annuitants. Based on the foregoing, GIPF aims to acquire and implement a seamless, innovative, and fully integrated pension administration system. On this basis, GIPF herewith invites established entities and/or service providers with proven track record, to make proposals to GIPF for a pension administration system, that will enable the Fund to meet its goal of being a leading and model pension fund globally. The proposal must include entity profile, detailed proposed solution, proposed project management methodology, as well as key references.

Experienced service and/or solution providers that wish to participate in this invitation are invited to request for the Terms of Reference via electronic mail from the below contact, following a non-refundable payment of N\$300: Bidders that purchased the document through the first bid process, will not be required to pay for the document.

Mr E. Job  
Procurement Officer  
Tel: +264-61-205-1210  
E-mail: [ejob@gipf.com.na](mailto:ejob@gipf.com.na)

Sealed bids citing the bid number and detailing the services to be rendered should be posted or hand delivered to:

The Chairman: Procurement Committee  
**BID GIPF RFP 004/2023: Delivery and Implementation of an Integrated Pension Administration System**  
GOVERNMENT INSTITUTIONS PENSION FUND  
**GIPF House, Ground Floor, Reception**  
Corner Dr Kenneth David Kaunda and Goethe Street  
P.O. Box 23500  
Windhoek, Namibia

**The closing date and time for this bid is 09 August 2023 at 12H00 p.m.**  
Proposals received after the deadline will not be considered.

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**BID GIPF RFP 002/2023**  
**SUPPLY & DELIVERY OF ICT HARDWARE & NETWORK DEPLOYMENT**  
**PROFESSIONAL SERVICES**

GIPF is soliciting proposals from suitably qualified and recognised ICT hardware suppliers with good vendor standing who are interested to supply and deliver ICT Hardware and the deployment of professional services to GIPF.

Interested bidders are invited to request for the Terms of Reference via electronic mail from the below contact, following a non-refundable payment of N\$100:

Ms G. Naris  
Procurement Technician  
Tel: +264-61-205-1746  
E-mail: [gnaris@gipf.com.na](mailto:gnaris@gipf.com.na)

Sealed bids citing the bid number and detailing the services to be rendered should be posted or hand delivered to:

The Chairperson: Procurement Committee  
**BID GIPF RFP 002/2023: Supply & Delivery of ICT Hardware and Network Deployment Professional Services**  
GOVERNMENT INSTITUTION PENSION FUND  
**GIPF House, Ground Floor, Reception**  
Corner of Dr Kenneth David Kaunda and Goethe Street  
P.O. Box 23500  
Windhoek, Namibia

**The closing date and time for this bid is 04 August 2023 at 12H00 p.m.**  
Bid documents received after the deadline will not be considered.

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**BID GIPF RFP 003/2023**  
**CONSULTANCY SERVICES FOR AN ORGANISATION-WIDE JOB DESCRIPTION REVIEW,**  
**JOB EVALUATION & GRADING**

GIPF is soliciting proposals from qualified service providers who are interested in providing Consulting Services pertaining to the Organisation-wide job description and job evaluation review. The primary purpose of reviewing job descriptions is to optimally profile jobs in relation to aligned workflows, technological advancements, Fund maturity to carry out the Fund mandate.

Interested bidders are invited to request for the Terms of Reference via electronic mail from the below contact, following a non-refundable payment of N\$100:

Ms J. Shipanga  
Procurement Technician  
Tel: +264-61-205-1745  
E-mail: [jshipanga@gipf.com.na](mailto:jshipanga@gipf.com.na)

Sealed bids citing the bid number and detailing the services to be rendered should be posted or hand delivered to:

The Chairperson: Procurement Committee  
**BID GIPF RFP 003/2023: Consultancy Services for an Organisation-Wide Job Description Review, Job Evaluation and Grading**  
GOVERNMENT INSTITUTION PENSION FUND  
**GIPF House, Ground Floor, Reception**  
Corner of Dr Kenneth David Kaunda and Goethe Street  
P.O. Box 23500  
Windhoek, Namibia

**The closing date and time for this bid is 08 August 2023 at 12H00 p.m.**  
Bid documents received after the deadline will not be considered.